

**Name of meeting:** CORPORATE GOVERNANCE & AUDIT COMMITTEE  
**Date:** 24<sup>th</sup> NOVEMBER 2023  
**Title of report:** QUARTERLY REPORT OF INTERNAL AUDIT Q2 2023/24  
 JULY 2023 TO SEPTEMBER 2023

**Purpose of report.**

To provide information about internal audit work in quarter 2 of 2023/24

Key Decision - Is it likely to result in spending or saving £500k or more, or to have a significant effect on two or more electoral wards?	not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	not applicable
The Decision - Is it eligible for call in by Scrutiny?	not applicable
Date signed off by Strategic Director & name.	not applicable
Is it also signed off by the Service Director for Finance IT and Transactional Services?	not applicable
Is it also signed off by the Service Director for Legal Governance and Commissioning Support?	not applicable
Cabinet member portfolio	not applicable

**Electoral wards affected:** All

**Ward councillors consulted:** None

**Public or private:** Public with a private appendix

The appendix to this report is recommended for consideration in private because the information contained in it is exempt information within part 1 of Schedule 12A of the Local Government Act 1972 namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.

**Have you considered GDPR? Yes**

**1. Summary**

1.1 The attached report sets out the activities of Internal Audit and RIPA in the second quarter of 2023/24.

**2. Information required to take a decision.**

- 2.1 The detail of the audit work performed this quarter is contained within the report, with a small amount of additional detail in a private Appendix.
- 2.2 There were no Regulation of Investigatory Powers Act (RIPA) authorisation in the period.

### 3. **Implications for the Council**

- 3.1 **Working with People** – None directly
- 3.2 **Working with Partners** – None directly
- 3.3 **Place Based Working** – None directly.
- 3.4 **Improving outcomes for children**– None directly
- 3.5 **Climate change and air quality**- None directly
- 3.6 **Impact on the finances of local residents**- None directly
- 3.7 **Other (e.g., Legal/Financial or Human Resources)**- Although each of the sub categorisations above suggest no direct implications, the work of internal audit covers all aspects of the Council's operations, including elements of the above, either specifically, indirectly or on a commissioned basis. The main issues relate to those areas highlighted above- where there are risks associated with basic processing arrangements and delivering sound governance and control.

### 4. **Consultees and their opinions**

There are no consultees to this report although heads of service/directors participate in and respond to individual pieces of work.

### 5. **Next steps and timelines**

- 5.1 To consider if any additional activity is sought. (Limited assurance audit outcomes are routinely followed up).

### 6. **Officer recommendations and reasons**

- 6.1 Members are asked to note the Internal Audit Quarterly Report and determine if any further action is sought on any matter identified.
- 6.2 Members are also asked to note that there has been no Regulation of Investigatory Powers Act activity during the period quarter 2 2023/24.

### 7. **Cabinet portfolio holder's recommendations**

Not applicable

### 8. **Contact officer**

Martin Dearnley, Head of Risk & Internal Audit (01484 221000 x73672)

### 9. **Background Papers and History of Decisions**

Previous Quarterly Reports, Audit Plan, and confidential appendix.

### 10. **Service Director responsible**

Not applicable